

A Week In The Life - Senior Analyst

Team role

As a Senior Analyst, I am responsible for the data gathering, analysis and model building on a contract renegotiation project for the maintenance department of an international airline. I also insure that all company initiatives are on track according to agreed upon timelines set by the client and Seabury. I am currently living abroad where the client's headquarters are located.

Monday morning

An Associate on our team carools with me and he's driving today, so I read and reply to e-mails sent overnight from teams in other offices. Due to overlapping assignments and Seabury teams being based in various time zones, presentations or models are sometimes passed around the globe to get work done while I'm asleep. We arrive at the office just before 8. At my desk, I evaluate what needs to be done that week and get initial prep work done for the weekly status update meetings we have each Monday with our team and the client. With the feedback I've received from those meetings, I spend the remainder of the day building a contract pricing model with the new vendor responses we've received.

Tuesday

I meet with one of my client counterparts in the morning to update him on the progress of my model. He notices that some of the figures he'd provided me don't look correct, so he makes a note to double-check them. It's a good thing I planned my model to separate inputs from calculations, so I can easily update my work once I get the corrections from him.

Wednesday

I prepare an overview of the previous week's progress for our weekly afternoon meeting between the Seabury senior team and the client's senior managers. This meeting is used both to update the client on our progress and to hear from the client regarding their initiatives, for which we sometimes provide support. The client leadership team questions and critiques all of the active work streams, suggests timeline targets, then develops action items for the following week's meeting. This is also an opportunity for the senior team on the client side to catch up among themselves as well, so I get some insight into how they are working to tackle the company's problems. Additionally, I get the opportunity to present some of our work to a senior client audience.

On Wednesday nights we often go out as a team, and this week is no different. We start out at a favorite restaurant of ours and then head to a local pub. I'm excited because I'm heading back to the U.S. this weekend for the first time in a while, so I stay out later than usual.

Thursday

I'm still paying for my late Wednesday night this morning, but fortunately it's a fairly quiet day in the office. I work on some materials for the client and also spend some time chatting online with a Seabury co-worker on another team. He's doing some work on a frequent flyer program and I am helping him understand the basics since I have worked on a similar project.

Later in the day, I have some follow-up meetings with my main client contacts to discuss the week's progress and set a game plan for the following week. Client interaction is critical to completing assignments on time. My flight to the US leaves at 5pm so I skip out of the office a bit early and head to the airport. Once on board I relax with a movie, although sometimes I use the flight to get some extra work done.

Friday

I stop by the New York office and catch up on admin work and see some other Seabury teammates who are staffed on other projects. We've been working hard at the client site and putting in long hours, so Friday is a chance to slow down and get caught up on nonclient work.